

Please use a separate form for each traveller.

 Delivery     Collection

Preferred date and time \_\_\_\_\_

Teller number \_\_\_\_\_

Reference number \_\_\_\_\_

Applicant's details									
Surname/legal entity name					Date of birth (YYYY-MM-DD)				
Full name(s)/trading name					Gender				
Residential status	<input type="checkbox"/> RSA resident		<input type="checkbox"/> Non resident		<input type="checkbox"/> Immigrant				
	<input type="checkbox"/> Emigrant		<input type="checkbox"/> Foreign National		<input type="checkbox"/> South African resident temporarily abroad				
If temporary resident state permit expiry date (YYYY-MM-DD)									
Identity/temporary resident/registration/foreign identity number							ID- country code		
Institutional sector			Industrial classification						
VAT number					Tax number				
Physical address Street 1					Postal address Address 1				
Street 2					Address 2				
Suburb					Suburb				
City					City				
Province			Code		Province			Code	
Business street address for delivery or collection									
Traveller's details									
Surname/name of business					Date of birth (YYYY-MM-DD)				
Full name(s)					Gender				
Physical address Street 1					Identity/temporary resident number				
Street 2									
Suburb									
City			Province				Code		
Passport number					Passport expiry date (YYYY-MM-DD)				
Passport country					Ticket reference number				
Destination country					Airline				
Departure date (YYYY-MM-DD)					Border post/place of departure				
Return date (YYYY-MM-DD)					Other mode of transport				
Contact person									
Name					Surname				
Telephone			Fax number		Email address				

**Products** (Foreign notes-FN, New TravelWallet card-TWI, TravelWallet card reload-TWR, TravelWallet card cash out-TWC)\*

*Code	Currency	Foreign amount	Exchange rate	Rand amount	Cover number	TravelWallet Card number (if existing)	Transaction reference number

**New TravelWallet cards**

Verification question

Answer

**Account to/from which money will be paid to or charged against (to be filled in by applicant)**
 Account    Account name \_\_\_\_\_ Account number \_\_\_\_\_
Account type     Current     Savings     Credit card**Additional or other special instructions** (including specific amounts of individual notes)

Third party request (Foreign notes only):

**I hereby give Standard Bank authority to deliver the above requested forex to:**

Name

Surname

Identity number

Traveller/Authorising signature \_\_\_\_\_

**Declaration and acknowledgement**

I/we, the undersigned \_\_\_\_\_ hereby declare that:

- I/we have read this document and know and understand the contents thereof;
- the information furnished above is in all respects both true and correct;
- the currency applied for will only be used for the specific purpose stated herein namely travel related expenses;
- the documentation presented in support of this application is in all respects authentic;
- I/we consent to this information being provided to the South African Revenue Service and/or the Financial Intelligence Centre.
- agree that the rand amount of the foreign exchange bought or sold, as indicated on this form, may be charged to or paid from the account stated above;
- I/we have read, understood and agreed to the terms and conditions of the TravelWallet card, if a TravelWallet card is bought;
- my account will be debited should the card be overdrawn due to late settlements on a TravelWallet card by a merchant;
- if the travel is associated with an omnibus facility, then the business must provide an original letter authorising the proposed visit;
- where foreign exchange has been bought for travel purposes, I/the traveller will travel within 60 days of buying the foreign exchange;
- I/we shall sell unused foreign exchange to an authorised dealer (such as Standard Bank) within 30 days of the traveller's/my return to the Republic or cancellation of the trip;
- I/we shall not buy more foreign exchange from another authorised dealer if it will cause me to go over my travel allowance limit allowed by law in respect of the use of debit and/or credit cards while overseas on holiday or business, the amount used forms part of my travel allowance under my single discretionary allowance/omnibus facility;
- I/we am responsible for all costs incurred if the order is changed after it has been received by you;
- I/we agree that the applicable exchange rate will be the exchange rate at the time you process the order;
- I/we agree that commission will be charged at the quoted rate;
- I/we have been informed of the limit applicable to the above transaction and confirm that this limit will not be exceeded as a result of the conclusion of this transaction; and
- agree that cheques and other instruments of value issued in a foreign currency and bought by you will be subject to the International Chamber of Commerce's Uniform Rules for collection as well as the laws of that country; and
- agree that cheques and other instruments of value handed in for collection will be available as cash only when paid.
- **I/we agree that while you will take reasonable care to check who owns the TravelWallet card, you are not responsible for any loss or damage I may suffer because a TravelWallet card is cashed by somebody other than the rightful and true owner;**

(Where applicable, a reference to I/we includes the Business on whose behalf I am acting, being duly authorised.)

Applicant/authorised signatory \_\_\_\_\_

Date (YYYY-MM-DD) \_\_\_\_\_

Traveller \_\_\_\_\_

Date (YYYY-MM-DD) \_\_\_\_\_

**D.D contact details**

Region	Phone number	Email address	Fax number
Gauteng	011 636 3049	jhbforexdelivery@standardbank.co.za	011 631 8962
Durban and Pietermaritzburg	031 535 5012	durbandirectforex@standardbank.co.za	086 637 3896
Cape Town	021 918 5148	ctccforex@standardbank.co.za	021 918 5152

**For office use only**

Excon number		Omnibus facility	<input type="checkbox"/> Yes	<input type="checkbox"/> No
SARB Exchange Control Ruling Reference		BOP category	<input type="text"/>	<input type="text"/>
Signature verified	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Initials _____	
FICA/KYC complete	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Initials _____	
UNSC checked	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Initials _____	