

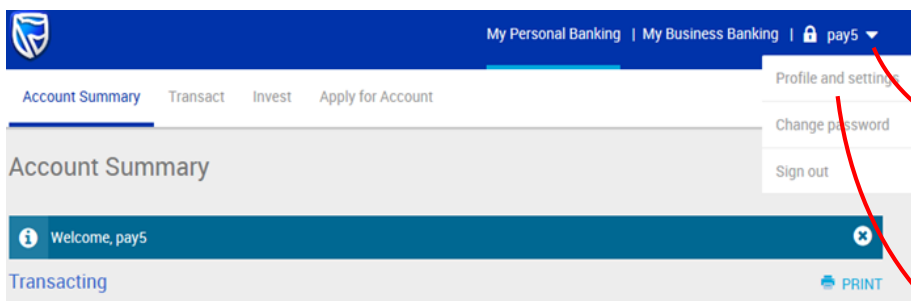


# Internet Banking How-To Guide

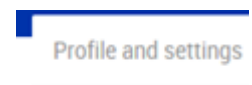
## Adding a new dashboard using Online Banking

The Standard Bank Online Banking site allows a customer to add a new dashboard. The following guide will show you how:

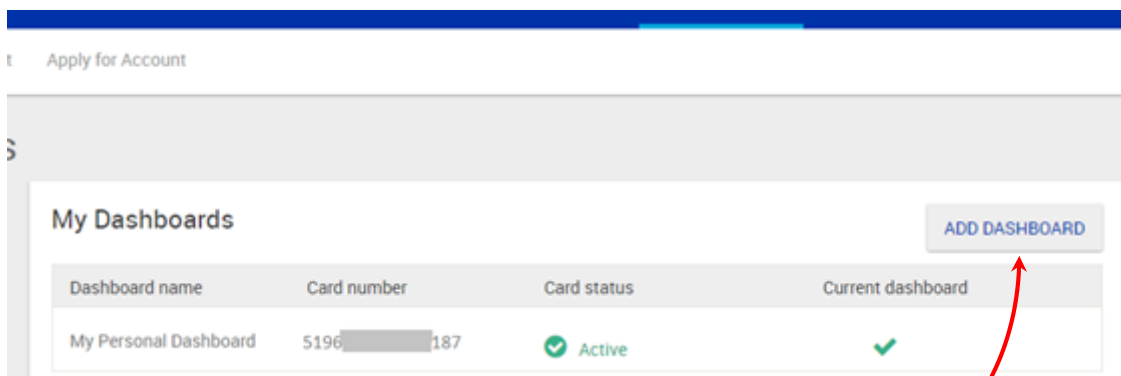
- 1 Log into the Online Banking site using the email address and password.
- 2 Once logged on, you will see the default view:



- 3 Click on the drop-down menu alongside your preferred name:
- 4 Select the menu option "Profile and settings":



- 5 You will now see your profile and settings, and the default view will be of the current dashboards which are linked to your digital login:



- 6 Click the "ADD DASHBOARD" Button.

- 7 The “Add dashboard” screen now appears. To add a dashboard, you need to link a card. You will need to know the card number as well as the ATM PIN for the card:

The screenshot shows the 'Add dashboard' form with a progress bar at the top containing three steps: 'Enter details' (active), 'Enter OTP', and 'Dashboard name'. The form fields include: 'Card number' (5221 926), 'ATM PIN' (masked with dots), 'Confirm contact details' (radio buttons for 'Cell phone number' and 'Email address'), and 'Cell phone number' (+27 8322). A blue 'NEXT' button is at the bottom left. Red arrows point from annotations 8, 9, 10, and 11 to the respective fields and the 'NEXT' button.

- 8 Enter the card number
- 9 Enter the ATM PIN for the card
- 10 Enter the mobile number or email address (either must match those details for the customer)
- 11 Click “NEXT” to continue

- 12 If the details captured for mobile or email match those registered with the bank, a One Time Pin will be sent. Once you have retrieved the One Time Pin, enter it on this screen, and click “SUBMIT”:

The screenshot shows the 'Add Dashboard' form with a progress bar at the top containing two steps: 'Enter details' (completed with a green checkmark) and 'Enter OTP' (active). The form prompts the user to 'Enter the one-time password (OTP) that has been sent to your cellphone 27\*\*\*'. A text input field contains '1 2 3 4 5'. At the bottom are 'SUBMIT', 'RESEND', and 'CANCEL' buttons.

- 13 On the next screen, enter the name of the dashboard. Please do not use any special characters. When done, click 'SAVE':

Add dashboard

Enter details Enter OTP Dashboard name

New dashboard name

My Personal Dashboard

SAVE

- 14 The new dashboard will now appear on the list of your dashboards:

My Dashboards

ADD DASHBOARD

| Dashboard name        | Card number | Card status | Current dashboard | Delete |
|-----------------------|-------------|-------------|-------------------|--------|
| My Personal Dashboard |             | Active      | ✓                 |        |
| New Dashboard         |             | Active      |                   |        |