



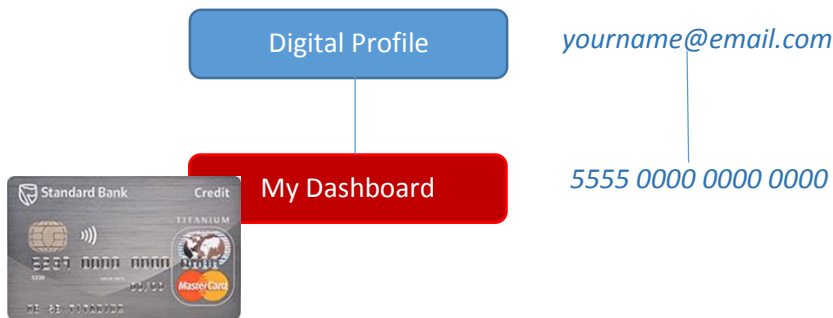
Internet Banking How-To Guide

Navigating Dashboard and Tabs on the new Online Banking

- 1 When you register as a user for new Online Banking, you create a Digital Profile. You use your specific email address and password to log on and access your profile.

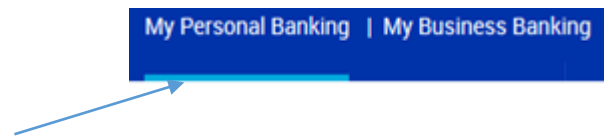


- 2 Whereas you can login and access your Digital Profile, you will not be able to view any accounts until one or more of your bank cards are linked.
- 3 When a card is linked to the Digital Profile, a dashboard is created for that card. All of the accounts that are linked to that card will now appear on the dashboard.



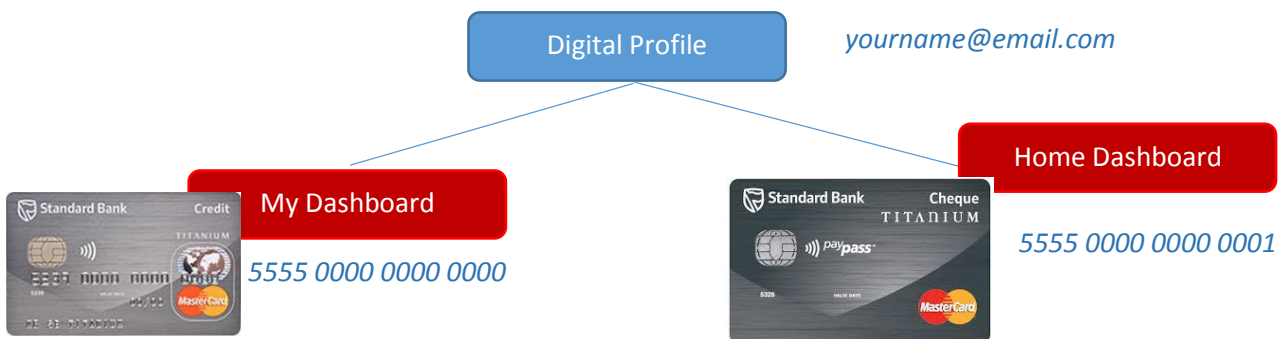
- 4 When creating the dashboard, the customer can specify a custom name for the dashboard. In this example we are using "My Dashboard".
- 5 When viewing the dashboard, the accounts linked to the card are divided into the tabs "My Personal Banking" and "My Business Banking". These tabs are shown on the top right of the view:

- 6 The current tab selected for the view is highlighted with a light blue bar. In this example, the tab “My Personal Banking” is selected.



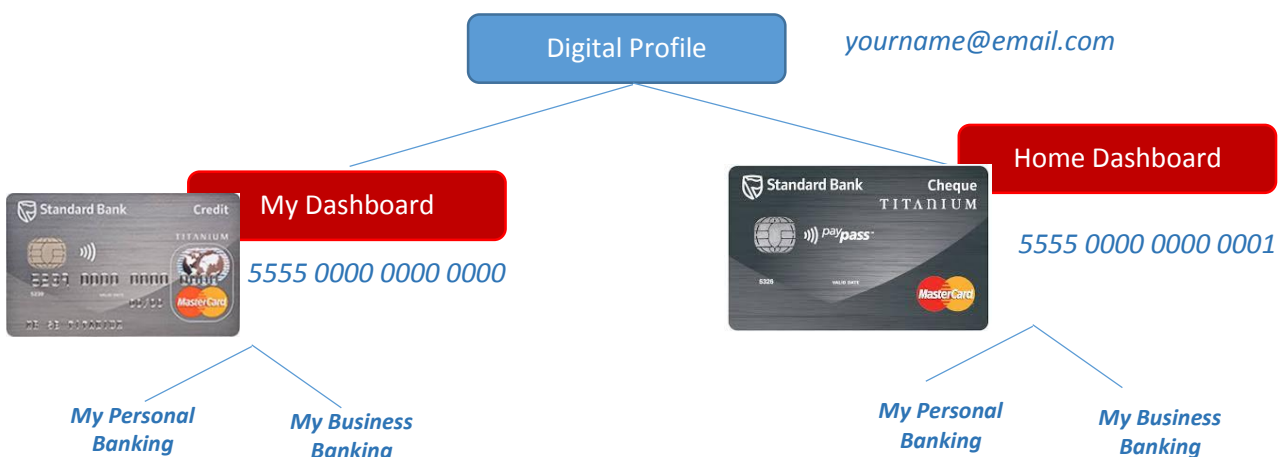
- 7 Accounts which were opened as personal accounts, or from the personal profile of the customer, will appear under the “My Personal Banking” tab, whereas business accounts will appear under the “My Business Banking” tab. Remember, only those accounts linked to the card for the current dashboard will appear.

- 8 It is now possible to have multiple cards linked to the same Digital Profile. As each card is linked, each card will create a new dashboard.



- 9 In this example, we have linked a second card, 5555 0000 0000 0001, to the same Digital Profile.

- 10 Remember, each dashboard will have its own tabs for “My Personal Banking” and “My Business Banking”, and whatever accounts are linked to each respective card will be sorted to appear under the respective tab of that dashboard.



- 11 If the same account is linked to both cards, then this account will appear on both of the dashboards.

- 12 If you are unable to find an account, always check both tabs, and then check if there are any other dashboards linked to the profile.

